

Job description

Golf Shop Associate

Le Sueur Country Club

Le Sueur, Minnesota

The Golf Shop Associate is responsible for assisting members/guests and their needs within the golf department. They should also help coordinate those needs with other club departments. Professional communication skills and following through are critical. Knowledge about the golf course, fees, procedures, guidelines, and shop merchandise is required. The primary job function is to assist the member/guest with tee time reservations, apparel, and equipment needs. Associates will assist the Head Professional with tournament operations and handicap administration. In addition, they can function as the Club Concierge by assisting members/guests with other hospitality requests. Associates with Profession Certifications will also assist with the players' golf instruction needs.

Responsibilities

- Assist the duties of the Head professional
- Opening and closing the golf shop, locker rooms, cart barns, and pool
- Comprehension of Lightspeed point-of-sale administration & tee time reservations
- Maintaining a cash bank
- Ensuring accurate billing
- Handling phone calls professionally
- Knowledge of Membership policies & fees
- Enforcing club rules
- Maintaining the cleanliness of the golf shop
- Keeping merchandise neat and folded
- Starting & Marshaling
- Tournament operations
- Handicap system administration
- Assisting and supervising the player service staff
- Attend staff meetings
- Golf instruction, club repair & club fitting
- Golfing with members, prospects, and raters
- Other duties as assigned

Skills

- Knowledge of the game of golf is preferred by not required

- Multi-tasking, organizational and time management skills are critical
- Possess excellent communication skills with the ability to articulate professionally the creative ideas and services offered
- Ability to handle multiple guests and operational demands with a high degree of professionalism, operating often with time sensitive deadlines
- Excellent problem-solving skills and the ability to make decisions quickly

Job Types: Full-time, Part-time, Temporary

Salary: From \$13.00-\$15.00 per hour

Benefits:

- Employee discount
- Golf privileges

Schedule:

- Flexible schedules

Ability to commute/relocate:

- Le Sueur, MN 56058: Reliably commute or planning to relocate before starting work (Preferred)

Work Location: One location

Job description

Player Services

Le Sueur Country Club

Le Sueur, Minnesota

Player Services is responsible for player needs including, but not limited to, bag storage, club cleaning, cart staging, valet service, tournament set-up, and attending to member/guest needs in an organized and efficient manner providing the highest quality of service. The mind-set of the attendant should be friendly and helpful, never hurried or flustered.

Player Services is the first point of contact members and their guests have when they arrive on property. It is therefore of the utmost importance that they display a positive first impression to all Members and visitors. Their attitude should be warm, approachable, and willing to perform any task asked of them by the members, their guests, and all other staff.

Previous golf experience not required. More important is an enthusiastic commitment to hospitality. Physically able to be on one's feet 8-10 hours a day, able to carry up to 60 lbs. above the head, and licensed to operate a motor vehicle are requirements.

Responsibilities

- Loading player bags and staging golf cars
- Greeting Members and visitors
- Cleaning golf clubs
- Cleaning and storing golf cars
- General maintenance of golf cars
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- Cleaning the bag room/cart barn
- Maintaining the cleanliness of the pool and locker rooms
- Operating a picker cart
- Cleaning and re-spiking shoes
- Starting & Marshalling
- Tournament set-up
- Attending staff meetings

Skills

- Personable, approachable and socially engaging

- High degree of professionalism and commitment to excellence and high standards
- Detail-oriented and able to prioritize workload, managing multiple tasks simultaneously with limited supervision
- Versatility, flexibility and a willingness to work a combination of weekends and weekdays
- Ability to be a self-starter whereby little supervision is required in order to accomplish tasks
- Ability to prioritize tasks in a fast paced working environment
- Desire to integrate quickly with a team to accomplish operational goals

Job Types: Full-time, Part-time, Temporary

Salary: From \$12.00-\$13.00 per hour

Schedule:

- Flexible schedules

Supplemental pay types:

- Tips

Ability to commute/relocate:

- Le Sueur, MN 56058: Reliably commute or planning to relocate before starting work (Preferred)

Work Location: One location